



AEYC-SEA Child Care Food Program Holiday Attendance Form

To receive reimbursement for meals served/ claimed on holidays listed below you must submit this holiday attendance form in addition to your menus and tallies on observed federal/state or local holidays. If you are open on the observed holiday and or both the actual holiday you must use a form for each day.

(If 4th of July falls on a Saturday then the Friday before is the observed day, if the holiday falls on a Sunday then Monday is the observed day that you would need to fill out a form if you are open for both then you would need to fill out a form for each day and make sure you put the actual date.)

New Year's Eve, New Year's Day, Martin Luther King Day , President's Day, Seward's Day, Easter, Memorial Day, Independence Day, Labor Day, Alaska Day, Veterans Day, Thanksgiving, and day after, Christmas Eve, Christmas Day

Provider Name		Holiday Name and Date	
Child's Name	In/Out Time	Parent Signature	
1. _____	_____	_____	
2. _____	_____	_____	
3. _____	_____	_____	
4. _____	_____	_____	
5. _____	_____	_____	
6. _____	_____	_____	
7. _____	_____	_____	
8. _____	_____	_____	
9. _____	_____	_____	
10. _____	_____	_____	
11. _____	_____	_____	
12. _____	_____	_____	

***You are required to make copies of this form when completed and retain for three years, plus the current year. Providers who claim online are required to submit this form in order to receive reimbursement on holidays.**

**Providers are required to make additional copies of this form as needed for future holidays.*